

West Virginia University Airplane Reservation Form

General business purpose for trip: Invitation by Executive Office of the POTUS to attend symposium how Medicine Responds to Addiction II . Dr. Marsh has been selected to serve as a panel participant for the symposium
 Department contact/ phone number: Clay B. Marsh/ [REDACTED]

1. Destination airport (if known): Dulles
2. Destination address: Marriott Key Bridge 1401 Lee Hwy Arlington VA

Leg:	Trip date:	Departure City:	Departure Time:	Arrival City:
1	10/24/2016	Morgantown, WV	4:30pm	Dulles Airport
2	10/25/2016	Dulles Airport	4:30pm	Morgantown, WV
3				
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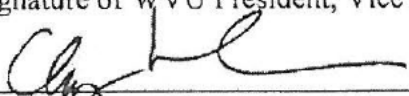
	Name	Cell number	Department	VP Division	Business Justification	Code
1	Clay B. Marsh	[REDACTED]	VP	HSC	<p>Invitation by Executive Office of the POTUS to attend and moderate a panel symposium regarding how Medicine Responds to Addiction II. This is a group of national leaders in addiction medicine education and training symposium. Among those attending will be: medical school, residency and fellowship innovators who are advancing a curriculum in addiction medicine and can envision their institution becoming a Center of Excellence in this field; leaders of medical boards, examiners, testing and accrediting organizations; leaders of medical student associations; representatives of current and emerging model fellowship training programs; Federal agency representatives; and representatives of supporting institutions and foundations.</p> <p>The opioid crisis has focused attention on educating physicians regarding opioid use, but there is a critical need for prevention, treatment and management of substance use disorders involving all addictive substances. The Office of National Drug Control Policy (ONDCP) is aware of your institution's commitment to</p>	2

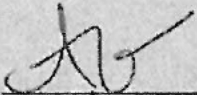
					physician training in these areas because of your work or that of others at your institution. This issue, and medicine's and medical educators' response to it, are of critical importance to all of us.
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3. Lead passenger name / cell number: Clay B. Marsh [REDACTED]

4. Ground transportation:
 No ground transportation required.
 I prefer to set up my own ground transportation.
 I prefer to have LJ Aviation set up ground transportation. Details: on 10/24/2016 car service from Dulles airport to Key Bridge Marriott , 1401 Lee Hwy Arlington VA. 10/25/2016-3:30pm Car service from Eisenhower Executive Building, 1650 Pennsylvania Ave NW, Washington, DC 20502 to Dulles airport

5. Catering:
 No catering required.
 Catering is required. Details: _____

6. Signature of WVU President, Vice President, Chancellor or designee:
  Printed: Clay B. Marsh Date: 10-19-2016

For internal use:
7. Approved by WVU President's Office:  Date sent to LJ Aviation: 10/20/16
Printed name: Amy Gaubrich Updated: 12/29/2014