

West Virginia University Airplane Reservation Form

1. General business purpose for trip: To introduce the world renowned neuroscientist Dr. Ali Rezai and potential WVU Medicine Neuroscience signature program lead to Senator Jay Rockefeller. Now that the Blanchette Rockefeller Neuroscience Institute is under WVU tutelage it is important for the Senator to meet with the potential new leader bearing the Rockefeller name

2. Department contact/ phone number: Clay B. Marsh [REDACTED]

3. Destination airport (if known): Dulles

4. Destination address: _____

Leg:	Trip date:	Departure City:	Departure Time:	Arrival City:
1	2/6/2017	Columbus International	10:30am	Morgantown, WV
2	2/6/2017	Morgantown, WV	11:30 am	Dulles International
3	2/6/2017	Dulles Int'l	3:15 pm	Morgantown, WV
4	2/6/2017	Morgantown, WV	4:30	Columbus International Airport

	Name	Cell number	Department	VP Division	Business Justification	Code
1	Clay B. Marsh	[REDACTED]	VP	HSC	To introduce the world renowned neuroscientist Dr. Ali Rezai and potential WVU Medicine Neuroscience signature program lead to Senator Jay Rockefeller. Now that the Blanchette Rockefeller Neuroscience Institute is under WVU tutelage it is important for the Senator to meet with the potential new leader bearing the Rockefeller name.	314
2	Dr. E Gordon Gee	[REDACTED]	President	WVU President	Same as above	314
3	Albert Wright	[REDACTED]	CEO/President	WVU Medicine	Same as above	314
4	Ali Rezai	[REDACTED]	Guest/Recruit	WVU Medicine	Same as above	314
5	Rochelle Goodwin		Associate VP for Public Strategy	WVU Academic Affairs	Same as above	314
6						
7						

1. Lead passenger name / cell number: Clay Marsh [REDACTED]

2. Ground transportation:
 No ground transportation required.
 I prefer to set up my own ground transportation.
 I prefer to have LJ Aviation set up ground transportation. Details: _____

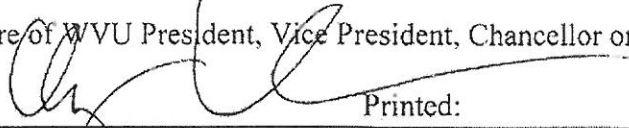
3. Catering:

No catering required.

Catering is required. Details: _____

4. Signature of WVU President, Vice President, Chancellor or designee:

X

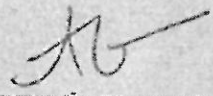


Printed: _____

Date: 2/2/17

For internal use:

5. Approved by WVU President's Office:



Date sent to LJ Aviation: 2/3/17

Printed name: Amy Garbrielle

Updated: 12/29/2014