West Virginia University Airplane Reservation Form

for various meetings regarding: 1. book President Gee is co-authorin land-grant universities, 2. a book a being written on E. Gordon Gee's leadership in higher education and		
4. Destination address: CMH Leg: Trip date: Departure City: Departure Time: Arrival City: 1 3/7/2017 MGW CMH 2 3/9/2017 CMH MGW 3	contact/ phone number: Amy 3-8763	
Leg: Trip date: Departure City: Departure Time: Arrival City:	irport (if known):CMH	
1 3/7/2017 MGW CMH 2 3/9/2017 CMH MGW 3 4 MGW Name Cell number Department VP Division Business Justification 1 Gordon Gee WVU President President's Office President Gee will travel to Colum for various meetings regarding: 1. book President Gee is co-authoring land-grant universities, 2. a book a being written on E. Gordon Gee's leadership in higher education and meeting to discuss possible consult work at WVU 5. Lead passenger name / cell number: Gee- on file 6. Ground transportation: X No ground transportation required. I prefer to set up my own ground transportation. I prefer to have LJ Aviation set up ground transportation. Details: 7. Catering: X No catering required. Catering is required. Details:	ddress: CMH	
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8. Signature of WVU President, Vice President, Chancellor or designee:	ound transportation required. To set up my own ground transportation.	_
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For internal use:	r to set up my own ground transportation. r to have LJ Aviation set up ground transportation. Details: ering required. required. required. Details:	
9. Approved by WVU President's Office: Date sent to LJ Aviation:	r to set up my own ground transportation. It to have LJ Aviation set up ground transportation. Details: Pering required. It is required. Printed: Amy Garbrick Date: 3/6/17	-
Printed name:Amy Garbrick Updated: 12/	r to set up my own ground transportation. It to have LJ Aviation set up ground transportation. Details: Printed: Amy Garbrick Date: 3/6/	- 17