

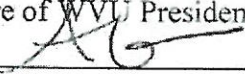
West Virginia University Airplane Reservation Form

1. General business purpose for trip: Faculty Merit Professor of the Year Award Dinner
2. Department contact/ phone number: Amy 3-8763
3. Destination airport (if known): Charleston, WV
4. Destination address: Culture Center, Charleston, WV

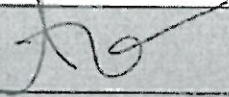
Leg:	Trip date:	Departure City:	Departure Time:	Arrival City:
1	3/13/2017	CRW	9:30pm	MGW
2				

	Name	Cell number	Department	VP Division	Business Justification	Code
1	Joyce McConnell		VP Academic Affairs/ Provost	Academic Affairs	Attend the WV Faculty Merit Professor of the Year event as representatives of WVU. Joe Moritz, WVU Davis College Professor of Poultry Science is a nominee for this state-wide award. His chair is Robert Taylor and his dean is Dan Robison. Provost McConnell will speak at the event on behalf of WVU. Dan Robison and Provost McConnell will also be in Charleston earlier in the day at the request of Governor Justice to discuss the Davis College and their work in the natural resources sector, and how that may spur economic growth in the entire state.	3
2	Dan Robison		Dean, Ag Sciences	Academic Affairs		3
3	Robert Taylor		Director and Professor of Animal and Nutritional Sciences	Academic Affairs		3
4	Joe Moritz		Professor of Poultry Science, State Extension Specialist Feed Manufacture and Poultry Science WV Professor of the Year nominee	Academic Affairs		3
5	Natalie Moritz		Spouse of nominee	Academic Affairs		3

5. Lead passenger name / cell number: Gee- on file
6. Ground transportation:
 - No ground transportation required.
 - I prefer to set up my own ground transportation.
 - I prefer to have LJ Aviation set up ground transportation. Details: _____
7. Catering:
 - No catering required.
 - Catering is required. Details: _____
8. Signature of WVU President, Vice President, Chancellor or designee:


 Printed: Amy Garbrick

Date: 3/10/17

For internal use: 9. Approved by WVU President's Office:  Printed name: <u>Amy Garbrick</u>	Date sent to LJ Aviation: <u>3/10/17</u> Updated: 12/29/2014
--	---