

West Virginia University Airplane Reservation Form

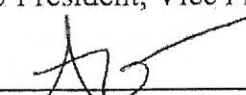
1. General business purpose for trip: Association of Public Land Grant Universities Annual Meeting
2. Department contact/ phone number: Amy 3-8763
3. Destination airport (if known): Dulles
4. Destination address: Dulles airport

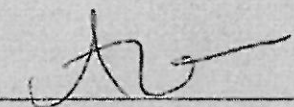
Leg:	Trip date:	Departure City:	Departure Time:	Arrival City:
1	11/13/2017	MGW		IAD
2	11/13/2017	IAD		MGW

	Name	Cell number	Department	VP Division	Business Justification	Code
1	Gordon Gee		WVU President	President's Office	Attend the Association of Public Land Grant Universities annual meeting in Washington, DC. President Gee will speak on a panel at this national event with Ohio State's Steve Gavazzi. The panel is titled: <i>Reconsidering Mr. Lincoln's Land-grant Universities: Taking Back the Future of American Public Higher Education</i> . The panel is related to their forthcoming book on land-grant universities. President Gee will also interview with a national media outlet that covers politics and policy in the US and internationally. Both Melanie Page and Mary Ditmore will attend the APLU annual meeting as representatives of WVU.	3, 4
2	Mary Ditmore	Leg 1 only	Federal Research Relations	WVU Research		
3	Melanie Page	Leg 2 only	AVP for Scholarly and Creative Activity	WVU Research		

5. Lead passenger name / cell number: Gee- on file
6. Ground transportation:  
 No ground transportation required.  
 I prefer to set up my own ground transportation.  
 I prefer to have LJ Aviation set up ground transportation. Details: \_\_\_\_\_

7. Catering:  
 No catering required.  
 Catering is required. Details: \_\_\_\_\_

8. Signature of WVU President, Vice President, Chancellor or designee:  
  Printed: Amy Garbrick Date: 11-12-17

For internal use:	
9. Approved by WVU President's Office: <u></u>	Date sent to LJ Aviation: <u>11-12-17</u>
Printed name: <u>Amy Garbrick</u>	Updated: 12/29/2014