

West Virginia University Airplane Reservation Form

1. General business purpose for trip: Meeting for potential research collaboration with Toyota
2. Department contact/ phone number: Stephen Ballant [REDACTED]
3. Destination airport (if known): Charleston, WV (CRW)
4. Destination address: Toyota Manufacturing, Buffalo, WV

Leg:	Trip date:	Departure City:	Departure Time:	Arrival City:
1	2/12/18	Morgantown (MGW)	8:30am	Charleston, WV (CRW)
2	2/12/18	Charleston, WV (CRW)	2:00pm	Morgantown, WV (MGW)

	Name	Cell number	Department	VP Division	Business Justification	Code
1	Joyce McConnell	[REDACTED]	Provost	Office of the Provost	Expanding corporate investment and partnership on campus. WVU and Toyota considering significant project collaborations around the Toyota 2050 goal for zero carbon footprint of their Toyota Motors Manufacturing West Virginia plant.  <i>Plane</i> taken due to large and complex group of attendees and the time frame in which this meeting and a meeting back in Morgantown must occur	3
2	Javier Reyes	[REDACTED]	Dean	College of Business & Economics		
3	Eugene Cilento	[REDACTED]	Dean	Statler College of Business & Economics		
4	Stephane Collignon		Assistant Professor	College of Business & Economics		
5	Alexander Kurov		Professor	College of Business & Economics		
6	Kenneth Currie		Professor	Statler College of Business & Economics		
7	Thorsten Wuest		Assistant Professor	Statler College of Business & Economics		

5. Lead passenger name / cell number: Joyce McConnell [REDACTED]

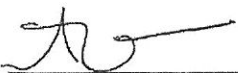
6. Ground transportation:  
 No ground transportation required.  
 I prefer to set up my own ground transportation.  
 I prefer to have LJ Aviation set up ground transportation.

7. Catering:  
 No catering required.  
 Catering is required. Details: \_\_\_\_\_

8. Signature of WVU President, Vice President, Chancellor or designee:

X Stephen Ballant Printed: Stephen Ballant Date: 2/2/18

For internal use:

9. Approved by WVU President's Office: 

Date sent to LJ Aviation: 2-2-18

Printed name: Amy Gabrielle

Updated: 12/29/2014