

West Virginia University Airplane Reservation Form

1. General business purpose for trip: To explore business collaboration with the Rockefeller Neuroscience Institute and the Uniformed Services University/Gen. Tom Thomas
2. Department contact/ phone number: Marcia DeMarco/ [REDACTED]
3. Destination airport (if known): Dulles

Destination address: Uniformed Services University of the Health Sciences 4301 Jones Bridge Road Bethesda, MD 20814

Leg: Trip date: Departure City: Departure Time: Arrival City:

1	6/14/2018	Morgantown	8:00am	Dulles Airport
2	6/14/2018	Dulles	3:00pm	Morgantown, WV
3				
4				

	Name	Cell number	Department	VP Division	Business Justification	Code
1	Clay B. Marsh	[REDACTED]	WVU HSC	VP HSC	To explore business collaboration with the Rockefeller Neuroscience Institute and the Uniformed Services University/Gen. Tom Thomas	3
2	Dr. Marc Haut	[REDACTED]	Rockefeller Neuroscience Center	VP HSC	To explore business collaboration with the Rockefeller Neuroscience Institute and the Uniformed Services University/Gen. Tom Thomas	3
3	Dr. Ali Rezai	[REDACTED]	Rockefeller Neuroscience Center	VP HSC	To explore business collaboration with the Rockefeller Neuroscience Institute and the Uniformed Services University/Gen. Tom Thomas	3
4	Dr. Scott Galster	[REDACTED]	Rockefeller Neuroscience Center	VP HSC	To explore business collaboration with the Rockefeller Neuroscience Institute and the Uniformed Services University/Gen. Tom Thomas	3
5	Dr. Vic Finomore	[REDACTED]	Rockefeller Neuroscience Center	VP HSC	To explore business collaboration with the Rockefeller Neuroscience Institute and the Uniformed Services University/Gen. Tom Thomas	3
6	Dr. Josh Hagen	[REDACTED]	Rockefeller Neuroscience Center	VP HSC	To explore business collaboration with the Rockefeller Neuroscience Institute and the Uniformed Services University/Gen. Tom Thomas	3

7	Dr. Bill Ramsey	[REDACTED]	HSC VP	HSC VP	To explore business collaboration with the Rockefeller Neuroscience Institute and the Uniformed Services University/Gen. Tom Thomas	3
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1. Lead passenger name / cell number: \_\_\_\_\_ Clay Marsh- [REDACTED] \_\_\_\_\_

2. Ground transportation:

- No ground transportation required.  
 I prefer to set up my own ground transportation.  
 I prefer to have LJ Aviation set up ground transportation. Details: \_\_\_\_\_

3. Catering:

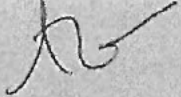
- No catering required.  
 Catering is required. Details: \_\_\_\_\_

4. Signature of WVU President, Vice President, Chancellor or designee:

  
 X \_\_\_\_\_

Printed: \_\_\_\_\_ Date: 5/30/18

For internal use:

5. Approved by WVU President's Office:  \_\_\_\_\_

Date sent to LJ Aviation: 5-30-18

Printed name: Amy Gaubner

Updated: 12/29/2014