

West Virginia University Airplane Reservation Form

1. General business purpose for trip: Representing WVU at a Healthcare Executive Group, (HCEG) conference at the request of BenLeedle of Blue Zones. HCEG for 30 Years has been at the Forefront of Healthcare Innovation and Technology The HealthCare Executive Group is a national network of select healthcare executives, thought leaders and experts of various disciplines who've come together to navigate the tactical and strategic issues facing the healthcare industry today.
2. Department contact/ phone number: Marcia DeMarco/ [REDACTED]
3. Destination airport (if known): MSP

Destination address: Hewing Hotel, 300 North Washington Avenue, Minneapolis, MN 55401

Leg:	Trip date:	Departure City:	Departure Time:	Arrival City:
1	9/12/18	Morgantown	4:30	Minneapolis, MN
2	9/13/18	Minneapolis, MN	2:00pm	Morgantown, WV
3				
4				

	Name	Cell number	Department	VP Division	Business Justification	Code
1	Clay B. Marsh	[REDACTED]	WVU HSC	VP HSC	Dr. Marsh was asked by Ben Leedle of Blue Zones to present at the Healthcare Executive Group, (HCEG) conference has for 30 Years been at the Forefront of Healthcare Innovation and Technology The HealthCare Executive Group is a national network of select healthcare executives, thought leaders and experts of various disciplines who've come together to navigate the tactical and strategic issues facing the healthcare industry today.	3
2	Bill Ramsey	[REDACTED]	WVU HSC	VP HSC	Representing WVU HSC Collaboration office and invited by Ben Leedle of Blue Zones to attend the HCEG conference. HCEG has been for 30 Years at the Forefront of Healthcare Innovation and Technology The HealthCare Executive Group is a national network of select healthcare executives, thought leaders and experts of various disciplines who've come together to navigate the tactical and strategic issues facing the healthcare industry today.	3

1. Lead passenger name / cell number: Clay Marsh [REDACTED]

2. Ground transportation:

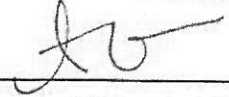
- No ground transportation required.
- I prefer to set up my own ground transportation.
- I prefer to have LJ Aviation set up ground transportation. Details:

3. Catering:

No catering required.

Catering is required. Details: _____

4. Signature of WVU President, Vice President, Chancellor or designee:

X 

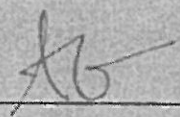
Printed: _____

Date: _____

9.11.18

For internal use:

5. Approved by WVU President's Office:



Date sent to LJ Aviation: _____

9.11.18

Printed name: _____

Updated: 12/29/2014