

West Virginia University Airplane Reservation Form


1. General business purpose for trip: Discussion around regional collaborations, including energy hub and the Tri-State Shale Coalition _____
2. Department contact/ phone number: Amy 3-8763 _____
3. Destination airport (if known): CMH _____
4. Destination address: CMH airport _____

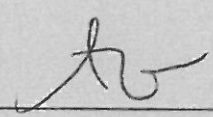
Leg:	Trip date:	Departure City:	Departure Time:	Arrival City:
1	11-7-18	MGW		CMH
2	11-7-18	CMH		MGW

	Name	Cell number	Department	VP Division	Business Justification	Code
1	Gordon Gee		WVU President	President's Office	Discussion with Ohio Governor John Kasich regarding regional collaborations and cooperation as well as the Tri-State Shale Coalition. The Tri-State Shale Coalition is a regional effort on behalf of stakeholders from Ohio, Pennsylvania, and West Virginia to collaborate in aligning, developing, and promoting their shale industries. The organization was founded in 2016 and has been working to elevate four focus areas in the region: transportation & infrastructure, research & innovation, workforce & education, and marketing & promotion. WVU has been heavily involved as a leader in Transportation and Infrastructure and Research.	4

5. Lead passenger name / cell number: _____ Gee- on file
6. Ground transportation:
 - No ground transportation required.
 - I prefer to set up my own ground transportation.
 - I prefer to have LJ Aviation set up ground transportation. Details: _____

7. Catering:
 - No catering required.
 - Catering is required. Details: _____

8. Signature of WVU President, Vice President, Chancellor or designee:
  Printed: Amy Garbrick Date: 11-6-18

For internal use:	
9. Approved by WVU President's Office: 	Date sent to LJ Aviation: 11-6-18
Printed name: Amy Garbrick	Updated: 12/29/2014