

West Virginia University Airplane Reservation Form

1. General business purpose for trip: Represent WVU at event celebration for Chris and Kameron Cline
2. Department contact/ phone number: Amy 3-8763
3. Destination airport (if known): BKW
4. Destination address: BKW airport

Leg: Trip date: _____ Departure City: _____ Departure Time: _____ Arrival City: _____

1	7/12/2019	MGW		BKW
2	7/12/2019	BKW		MGW
3				
4				

	Name	Cell number	Department	VP Division	Business Justification	Code
1	Gordon Gee		President	President's Office	Passengers will travel to Beckley WV to represent WVU at the celebration of life for West Virginia coal billionaire and philanthropist Chris Cline, and his daughter Kameron Cline. Chris Cline will be inducted into the WV Business Hall of Fame in 2019, posthumously. He was nominated in 2013 and unable to attend the ceremony. Also attending the event will be the Marshall University president, WV Governor and other local and state officials. Through the Chris Cline Family Foundation, the WVU School of Medicine and the Athletic Department received a \$5M donation, creating the Christopher Cline Chair in Orthopedic Surgery and helped fund a new basketball practice facility.	4
2	Cindi Roth		President and CEO WVU Foundation	President's Office		
3	BJ Davisson		Exec VP and Chief Dev Officer/ WVU Foundation	President's Office		
4	Robin Yorty		Liaison to the President/Donor Relations	President's Office		

5. Lead passenger name / cell number: Gee- on file

Ground transportation:

No ground transportation required.

I prefer to set up my own ground transportation.

I prefer to have LJ Aviation set up ground transportation. Details: _____

6. Catering:

No catering required.

Catering is required. Details: _____

7. Signature of WVU President, Vice President, Chancellor or designee: _____

 Printed: Amy Garbrick

Date: 7-11-19

For internal use:

7. Approved by WVU President's Office: 

Date sent to LJ Aviation: 7-11-19