

**West Virginia University Airplane Reservation Form**

1. General business purpose for trip: Speaking engagement on land-grant universities
2. Department contact/ phone number: Amy 3-8763
3. Destination airport (if known): Denver CO
4. Destination address: Denver CO

Leg: Trip date: Departure City: Departure Time: Arrival City:

1	10/7/2019	MGW		Denver CO
2	10/8/2019	Denver CO		MGW
3				
4				

	Name	Cell number	Department	VP Division	Business Justification	Code
1	President Gordon Gee		WVU President	President's Office	President Gee will give the keynote address at the Colorado State University Engagement Scholarship Consortium titled "Deepening our Roots: Advancing University Community Engagement." He will also speak on a panel at the event titled "Past Present and Future Land-Grant Universities and the Communities they are Designed to Serve." President Gee's remarks focus on the evolution of community engagement in higher education, major areas for change, communicating change, and the role of cooperative extension. Nate Sorber is also presenting at the event.	4
2	Nate Sorber		Center for the Future of Land-Grant Education	Academic Affairs/ College of Education and Human Services		

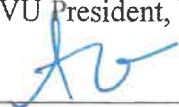
5. Lead passenger name / cell number: Gee- on file

6. Ground transportation:  
 No ground transportation required.  
 I prefer to set up my own ground transportation.  
 I prefer to have LJ Aviation set up ground transportation. Details: \_\_\_\_\_

7. Catering:  
 No catering required.  
 Catering is required. Details:  \_\_\_\_\_

8. Signature of WVU President, Vice President, Chancellor or designee:

X



Printed: Amy Garbrick

Date:

10.6.19

For internal use:

9. Approved by WVU President's Office:



Date sent to LJ Aviation:

10/6/19

Printed name: Amy Garbrick

Updated: 12/29/2014