

West Virginia University Airplane Reservation Form

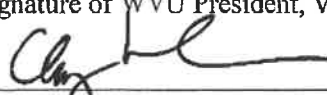
1. General business purpose for trip: Clinic in Gilbert, WV
2. Department contact/ phone number: Amy 3-8763
3. Destination airport (if known): Yeagar Airport, Charleston, WV
4. Destination address: 100 Airport Rd, Charleston, WV 25311

| Leg: | Trip date: | Departure City: | Departure Time: | Arrival City: |
|------|--------------|-----------------|-----------------|----------------|
| 1 | Oct 15, 2020 | Morgantown, WV | 07:00 | Charleston, WV |
| 2 | Oct 15, 2020 | Charleston, WV | | Morgantown, WV |
| 3 | | | | |
| 4 | | | | |

| | Name | Cell number | Department | VP Division | Business Justification | Code |
|---|---------------------|-------------|---------------|-------------|------------------------|------|
| 1 | John Brick, MD | [REDACTED] | neurology | WVU SOM | Clinical | 3 |
| 2 | Judie Charlton, MD | [REDACTED] | ophthalmology | WVU SOM | Clinical | 3 |
| 3 | Mariah Mott, MS | [REDACTED] | neurology | WVU SOM | Clinical | 3 |
| 4 | Robert Snedegar, MS | [REDACTED] | neurology | WVU SOM | Clinical | 3 |
| 5 | Ahmed Zanabli, MS | [REDACTED] | ophthalmology | WVU SOM | Clinical | 3 |
| 6 | Omar Sadat, MS | [REDACTED] | ophthalmology | WVU SOM | Clinical | 3 |
| 7 | | | | | | |

5. Lead passenger name / cell number: John Brick [REDACTED]
6. Ground transportation:
 No ground transportation required.
 I prefer to set up my own ground transportation.
 I prefer to have LJ Aviation set up ground transportation. Details: _____

7. Catering:
 No catering required.
 Catering is required. Details: _____

8. Signature of WVU President, Vice President, Chancellor or designee:
  Printed: Clay B. Marsh, MD Date: 10/14/2020

For internal use:

9. Approved by WVU President's Office: AG signed digitally Date sent to EJ Aviation: 10/14/2020
 Printed name: Amy Garbrick Updated: 12/29/2014