

West Virginia University Airplane Reservation Form

1. General business purpose for trip: panelist for a discussion on higher education
2. Department contact/ phone number: Amy 3-8763
3. Destination airport (if known): AUS
4. Destination address: AUS airport

Leg: Trip date: Departure City: Departure Time: Arrival City:

1	11/4/21	1000AM – MGW		MGW – AUS
2	11/4/21	530PM – AUS		AUS – MGW
3				
4				

	Name	Cell number	Department	VP Division	Business Justification	Code
1	Gordon Gee		WVU President	President's Office	Travel to Austin TX to speak as a panelist on higher education at Legend Labs' Higher Education's Accelerated Evolution panel event. President Gee will join Tom Gilligan, immediate past leader of the Hoover Institute and former Dean of the business schools at USC and The University of Texas; Donde Plowman, Chancellor, The University of Tennessee; Pardis Mahdavi, Dean of Social Sciences at Arizona State University; and Jay Bernhardt, Dean of the College of Communication at The University of Texas. This panel will explore the impact on the higher education landscape through the lens of strategic communications and data and analytics. Topics of discussion revolve around the growing spotlight on higher education, accelerated by a global pandemic and social justice reckoning, and the related institutional vulnerabilities and opportunities that have emerged as a result.	4
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5. Lead passenger name / cell number: Gee- on file
6. Ground transportation:
 - No ground transportation required.
 - I prefer to set up my own ground transportation.
 - I prefer to have LJ Aviation set up ground transportation. Details: _____
7. Catering:
 - No catering required.
 - Catering is required. Details: _____

8. Signature of WVU President, Vice President, Chancellor or designee:

X AG Printed: Amy Garbrick Date: 11/3/21

For internal use:

9. Approved by WVU President's Office: AG Date sent to LJ Aviation: 11/3/2021

Printed name: ___Amy Garbrick_____ Updated: 12/29/2014