

West Virginia University Airplane Reservation Form

1. General business purpose for trip: State / Government Relations (see below)
2. Department contact/ phone number: Amy Garbrick [REDACTED]
3. Destination airport (if known): Yeager/North Central WV/Philadelphia Intl
4. Destination address: Charleston, WV/Bridgeport, WV/Philadelphia, PA

Leg: Trip date: Departure City: Departure Time: Arrival City:

1	07.14.2023	CRW	7:15AM	CKB
2	07.14.2023	CKB	8:15AM	PHL
3	07.14.2023	PHL	3:30PM	CRW
4	07.14.2023	CRW	5:00PM	CKB

	Name	Cell Number	Department	VP Division	Business Justification	Code
1	CRAIG BLAIR	Leg 1, 2, 3	WV Senate President	WV Legislature	Work with the WV Legislative and Executive branch leadership on a more diverse state energy strategy and supply chain at the request of state leaders. Holtec is a potential business in the energy sector interested in located to WV.	4
2	ROGER HANSHAW	Leg 1, 2, 3	WV House Speaker	WV Legislature		
3	GLENN JEFFERIES	Leg 1, 2, 3	WV Senator	WV Legislature		
4	TONEY STROUD	Leg 1, 2, 3	General Counsel	Marshall University		
5	ANDREW ROBINSON	Leg 1, 2, 3	WV Delegate	WV Legislature		
6	MIKE GRANEY	Leg 1, 2, 3	Deputy Secretary of Commerce	WV Dept. of Economic Development		
7	JAMES BAILEY	Leg 1, 2, 3	Cabinet Secretary	WV Dept. of Commerce		
8	JEFF BILLINGS	Leg 1, 2, 3	Chief of Staff	WV House of Delegates		
9	JAMES HOYER	Leg 2, 3, 4	VP of Start-Up WV	WVU Strategic Initiatives		
10	TRAVIS MOLLOHAN	Leg 2, 3, 4	Director of Government Relations	WVU Government Relations		

5. Lead passenger name / cell number: James Hoyer [REDACTED]
6. Ground transportation:
 - No ground transportation required.
 - I prefer to set up my own ground transportation.
 - I prefer to have LJ Aviation set up ground transportation. Details: _____
7. Catering:
 - No catering required.
 - Catering is required. Details: _____
8. Signature of WVU President, Vice President, Chancellor or designee:

X AG Printed: Amy Garbrick 7/13/2023 Date _____

For internal use:

9. Approved by WVU President's Office: AG 7/13/2023 Date sent to LJ Aviation _____
 Printed name: Amy Garbrick *Updated: 12/29/2014*