

West Virginia University Airplane Reservation Form

1. General business purpose for trip: donor relations
2. Department contact/ phone number: Amy Garbrick 293-8763
3. Destination airport (if known): Boston Logan International Airport
4. Destination address: East Boston, MA 02128

Leg:	Trip date:	Departure City:	Departure Time:	Arrival City:
1	10.25.2023	MGW	3:45 PM	BOS
2	10.25.2023	BOS	9:00 PM	MGW
3				
4				

	Name	Cell Number	Department	VP Division	Business Justification	Code
1	DR GORDON GEE	Leg 1, 2	WVU President	President's Office	Travel to Boston, MA to meet with WVU donor George Bennett along with donors Bob (WVU Board member) and Laura Reynolds for dinner during the 2023 Clinical Trials on Alzheimer's Disease (CTAD) conference in Boston in which Dr. Ali Rezai will present "Accelerated β -amyloid plaque reduction in Alzheimer's disease combining aducanumab infusion with focused ultrasound blood-brain barrier opening." This meeting will focus on maximizing Dr. Rezai's research.	4
2	LAURIE ERICKSON	Leg 1, 2	WVU First Lady	President's Office		
3	SARAH BILLER	Leg 1	Executive Director	Vantage Ventures		
4	DIANNE ANDERSON	Leg 1, 2	Visiting Committee Member-Statler	Anderson Energy		
5	BILL RAMSEY	Leg 1, 2	Assoc VP for Coordination	WVU Health Sciences Administration		
6	JEFF SCHOENHERR	Leg 1, 2	Assoc VP, HSC Development	WVU Foundation		
7	ALI REZAI	Leg 2	Assoc Dean of Neuroscience	WVU HSC Rockefeller Neuroscience Inst.		
8	VIC FINOMORE	Leg 2	Executive Director of Research Operations	WVU Health Sciences Administration		

5. Lead passenger name / cell number: Gordon Gee [REDACTED]
6. Ground transportation:
 No ground transportation required.
 I prefer to set up my own ground transportation.
 I prefer to have LJ Aviation set up ground transportation. Details: _____
7. Catering:
 No catering required.
 Catering is required. Details: _____
8. Signature of WVU President, Vice President, Chancellor or designee:
X AG Printed: Amy Garbrick Date 10.24.2023

For internal use:	
9. Approved by WVU President's Office: <u>AG</u>	Date sent to LJ Aviation <u>10.24.2023</u>
Printed name: <u>Amy Garbrick</u>	<i>Updated: 12/29/2014</i>