

**West Virginia University Airplane Reservation Form**

1. General business purpose for trip: See below.
2. Department contact/ phone number: Amy 3-8763
3. Destination airport (if known): CRW
4. Destination address: CRW airport

Leg: Trip date: Departure City: Departure Time: Arrival City:

1	10.16.2023	MGW		CRW
2	10.16.2023	CRW		MGW
3				
4				

	Name	Cell number	Department	VP Division	Business Justification	Code
1	DR ALI REZAI		Director, Rockefeller Neuroscience Institute; Associate Dean; John D. Rockefeller IV tenured professor in neuroscience	Rockefeller Neuroscience Institute	WV Legislature will be hosting a general session panel on the future of health care and research. Speaker Hanshaw is inviting Dr. Rezai to participate in the panel, along with healthcare professionals from Marshall. The panel will be moderated by Toney Stroud, Chief Legal Officer of Marshall University.	2
2	Victor Finomore		Executive Director of Research Operations	Rockefeller Neuroscience Institute		
3						
4						
5						
6						

5. Lead passenger name / cell number: Gordon Gee [REDACTED]

6. Ground transportation:

No ground transportation required.

I prefer to set up my own ground transportation.

I prefer to have LJ Aviation set up ground transportation. Details: \_\_\_\_\_

7. Catering:

No catering required.

Catering is required. Details: \_\_\_\_\_

8. Signature of WVU President, Vice President, Chancellor or designee:

X AG

Printed: Amy Garbrick

Date 10.15.223

For internal use:

9. Approved by WVU President's Office: AG Date sent to LJ Aviation 10.15.2023

Printed name: Amy Garbrick

*Updated: 12/29/2014*